

Camden County Board of Commissioners

Regular Meeting

July 2, 2007

8:00 A.M.

Historic Courtroom, Courthouse Complex  
Camden, North Carolina

MINUTES

The regular meeting of the Camden County Board of Commissioners was held on Monday, July 2, 2007 at 8:00 a.m. in the Historic Courtroom, Courthouse Complex, Camden, North Carolina. The following members were present:

Chairman Jeffrey B. Jennings

Vice Chairman Philip Faison

Commissioners Melvin J. Jeralds, and Mike Andrews

Also present was County Manager Randell Woodruff, Clerk to the Board Ava Gurganus, and County Attorney John Morrison.

Upon request of Chairman Jeffrey Jennings, Commissioner Melvin Jearlds gave the invocation and led those assembled in the Pledge of Allegiance.

**Public Comments**

Chairman Jeffrey Jennings called for comments from the public.

Hearing no comments, Chairman Jeffrey Jennings proceeded with the meeting.

**Consideration of Agenda**

Chairman Jeffrey Jennings added *Item VI. Old Business, D. Addendum to Camden County Contract for Fire Protection – South Camden Fire Department; and Item VI. Old Business, E. Addendum to Camden County Contract for Fire Protection – South Mills Volunteer Fire Department.*

Commissioner Melvin Jeralds made a motion to approve the agenda as amended. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Closed Session - Pursuant to G.S. 143-318.11(a)(3) - Consultation with Attorney Regarding Special Use Permit Application – UDO 2007-04-10 – Minor Subdivision**

Commissioner Philip Faison made a motion to go into closed session pursuant to G.S. 143-318.11(a)(3) for the purpose of consultation with attorney. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners held closed session in the downstairs courtroom at 8:02 a.m.

Commissioner Andrews made a motion to come out of closed session and back into regular session. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners re-entered regular session at 9:08 a.m.

**Consideration of Special Use Permit Application – UDO 2007-04-10 – Minor Subdivision – Jo Ann Trueblood**

Commissioner Philip Faison made a motion to table consideration of UDO 2007-04-10 and set a public hearing for Monday, July 16, 2007 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Chairman Jeffrey Jennings advised Mrs. Jo Ann Trueblood to contact Permit Officer Dave Parks for further information and assistance.

Attorney Gallop, representing Jo Ann Trueblood, objected to having this matter reheard.

#### **Selection of Stormwater Consultant**

A Request for Qualifications has been advertised to select an engineering firm to assist the county in reviewing stormwater drainage plans submitted for development projects. The deadline for responses is June 29. Responses will be reviewed by a committee that includes the County Manager, Planning Director, the Soil & Water Conservationist, and a County Commissioner.

Commissioner Philip Faison made a motion to appoint Commissioner Mike Andrews serve on the engineering firm review committee. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

#### **Jeffrey Lees – Register of Deeds Office Expansion Update**

Jeffrey Lees gave an update on the progress of the Register of Deeds office expansion:

- 80% construction documents complete
- Preparing to go out for bid mid July
- Bid opening by September Commissioners meeting
- Closing off of driveway in the rear, between buildings: Mr. Lees proposed a walkway connecting the Senior Center, Sheriffs Office, Courthouse and the entrance into the Courthouse. This will impact the current drainage and will result in extra work for Hyman & Robey in the amount of \$2,500.00. Kim Hamby, Hyman & Robey, informed the Board that closing off the rear driveway would cause drainage problems because the driveway acts as a drain way. A study would need to be done to determine flow direction and would require additional survey work.

Hearing no objections, and being the consensus of the Board, Chairman Jennings stated nothing was to be done to the rear driveway at this time; leave the area like it is, and the only cost to be considered is the cost of the expansion of Register Of Deeds office.

#### **Addendum to Camden County Contract for Fire Protection – South Camden Fire Department**

Commissioner Melvin Jeralds made a motion to approve the Addendum to the Camden County Contract for Fire Protection – South Camden Fire Department. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

#### **Addendum to Camden County Contract for Fire Protection – South Mills Volunteer Fire Department**

Commissioner Philip Faison made a motion to approve the Addendum to the Camden County Contract for Fire Protection – South Mills Volunteer Fire Department. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Public Hearing – FY2007-2008 Rural Operating Assistance Program (ROAP) Application**

Commissioner Mike Andrews made a motion to go into public hearing to receive comments from the public regarding FY2007-2008 ROAP. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Chairman Jeffrey Jennings called for any comments from the public.

Hearing no comments, Commissioner Melvin Jeralds made a motion to close the public hearing regarding FY2007-2008 ROAP. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Consideration of FY2007-2008 Rural Operating Assistance Program (ROAP) Application**

ROAP consists of three elements: Elderly & Disabled Transportation Assistance Program (EDTAP); Employment Transportation Assistance Program (EMP)/Work First; Rural General Public (RGP).

With the exception of the EMP/Work First element, which is administered by the Camden County Social Services Department, this program is administrated regionally through the InterCounty Public Transit Agency (ICPTA). As in past years, Herb Mullen, ICPTA Director, will continue assisting the County in its application.

The amount allocated for the ROAP is:

EDTAP	\$35,577
EMP/Work First	\$ 2,137
Rural Gen Public	<u>\$26,692</u>
Total	\$64,406

Commissioner Philip Faison made a motion to approve the FY2007-2008 ROAP. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Resolution No. 2007-07-01 NC Governor's Highway Safety Program Local Governmental Resolution Form GHSP-02-A for the Highway Safety Project Contract**

Commissioner Melvin Jeralds made a motion to approve Resolution No. 2007-07-01. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

Approved Resolution No. 2007-07-01 reads as follow:

RESOLUTION NO. 2007-07-01

GHSP-02-A

North Carolina Governor's Highway Safety Program  
LOCAL GOVERNMENTAL RESOLUTION

**Form GHSP-02-A**

(To be completed, attached to and become part of Form GHSP-02, Highway Safety Project Contract.)

WHEREAS, the Camden County Sheriff's Office has completed an application contract for traffic safety funding; and that the Camden County Board of Commissioners has thoroughly considered the problem identified and has reviewed the project as described in the contract;

**THEREFORE, NOW BE IT RESOLVED BY THE** Camden County Board of Commissioners **IN OPEN**

MEETING ASSEMBLED IN THE COUNTY OF Camden, CAMDEN, NORTH CAROLINA, THIS 2nd DAY OF July, 2007, AS FOLLOWS:

1. That the project referenced above is in the best interest of the Governing Body and the general public; and

- 2. That Major Jon Worthington is authorized to file, on behalf of the Governing Body, an application contract in the form prescribed by the Governor's Highway Safety Program for federal funding in the amount of \$37000.00 to be made to the Governing Body to assist in defraying the cost of the project described in the contract application; and
- 3. That the Governing Body has formally appropriated the cash contribution of \$12,500.00 as required by the project contract; and
- 4. That the Project Director designated in the application contract shall furnish or make arrangement for other appropriate persons to furnish such information, data, documents and reports as required by the contract, if approved, or as may be required by the Governor's Highway Safety Program; and
- 5. That certified copies of this resolution be included as part of the contract referenced above; and
- 6. That this resolution shall take effect immediately upon its adoption.

DONE AND ORDERED in open meeting by

\_\_\_\_\_  
Jeffrey B. Jennings, Chairman

ATTESTED BY:  
\_\_\_\_\_  
Ava Gurganus, Clerk to the Board

DATE July 2, 2007

**Re-Appointment of Tax Assessor**

Commissioner Philip Faison made a motion to re-appoint Mary Rhodes as Camden County Tax Assessor for a term of four (4) years, retroactive from June 30, 2007, expiring June 30, 2011. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Tax Releases, Pick Ups and Refunds**

Commissioner Mike Andrews made a motion to approve the tax releases, pick ups and refunds as submitted by the Tax Administrator. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

<u>Name</u>	<u>Amount</u>	<u>Type</u>	<u>Reason</u>	<u>No.</u>
CH/Shiloh Fire Comm	\$4,019.49	Release	Fire Dept	9056
John Leary	\$ 127.40	Release	Military Exempt	9051
Christopher Roberts	\$ 165.78	Release	Military Exempt	9097
Laura Alvarez	\$ 241.51	Release	Turned in Plates	9108
Michael Odell	\$ 257.64	Release	Military Exempt	9107
Joseph Russell	\$ 102.89	Release	Pasquotank County	9118

**Authorization to Collect – March 2007 Renewals**

Commissioner Mike Andrews made a motion to approve the authorization to collect March 2007 renewals as presented by the Tax Administrator. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County (March Ren.) Due 7/1/07

You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

<b>SOUTH MILLS</b>	<b>COURTHOUSE</b>	<b>SHILOH</b>	<b>TOTAL</b>
<b>24,290.26</b>	<b>37,126.27</b>	<b>19,561.71</b>	<b>80,978.24</b>

Witness my hand and official seal this 2<sup>nd</sup> day of July, 2007.

\_\_\_\_\_  
Chairman, Camden County Board of Commissioners

Attest:

\_\_\_\_\_  
Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.

\_\_\_\_\_  
Tax Administrator of Camden County

**Board Appointment - Dept. of Social Services Board**

Commissioner Melvin Jeralds made a motion to re-appoint Judy Abbott to the Department of Social Service Board with a term expiring June 30, 2010. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Board Appointment - Adult Care Home Community Advisory Committee (ACHCAC)**

Commissioner Philip Faison made a motion to re-appoint Mary Rhodes and Ava Gurganus to the ACHCAC Board for a term of three (3) years expiring May 30, 2010. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Board Appointment - Tourism Development Authority (TDA)**

Commissioner Mike Andrews made a motion to approve Penny Leary Smith as Chair on the TDA Board for a term of two (2) years retroactive from November 1, 2006 with a term expiring October 31, 2008. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Board Appointment - South Camden Fire Commission**

Commissioner Mike Andrews made a motion to re-appoint South Camden Fire Commissioners George Tarkington and William Forehand to the South Camden Fire Commission for a two (2) year term expiring on June 30, 2007. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Introduce and Set Public Hearing on Ordinance No. 2007-07-01 – Rezoning Application – Archie and Patricia Sawyer – UDO 2007-04-38**

Commissioner Mike Andrews introduced and made a motion to set public hearing on Ordinance No. 2007-07-01 for Monday, July 16, 2007 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Introduce and Set Public Hearing on Ordinance No. 2007-07-02 – Proposed Amendments to Chapter 151 – Unified Development Ordinance – of the Camden County Code of Ordinances**

Commissioner Philip Faison introduced and made a motion to set public hearing on Ordinance No. 2007-07-02 for Monday, July 16, 2007 at 7:00 p.m. or as soon thereafter as the agenda allows. . The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Set Public Hearing on Special Use Permit Application–UDO 2000-08-28 – Preliminary Plat Phase II – Deerfield Manor**

Commissioner Melvin Jeralds made a motion to set public hearing on UDO 2000-08-28 for Monday, July 16, 2007 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Set Public Hearing on Special Use Permit Application – UDO 2007-05-09 – Minor Subdivision – Forrest Bartlett**

Commissioner Mike Andrews made a motion to set public hearing on UDO 2007-05-09 for Monday, July 16, 2007 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Set Public Hearing on Special Use Permit – UDO 2007-05-15 – Mining Operation – B & M Investments of NC LLC**

Commissioner Philip Faison made a motion to set public hearing on UDO 2007-05-15 for Monday, July 16, 2007 at 7:00 p.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Budget Amendment – 2006-07-BA053**

Commissioner Melvin Jeralds made a motion to approve budget amendment 2006-07-BA053. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

2006-07-BA053  
CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2007.

Section 1. To amend the South Mills Fire Commission Fund, the expenditures are to be changed as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT	
		INCREASE	DECREASE
Expenditures:			
415300-574103	2007 Fire Truck	202,000.00	
Revenues:			
41330530-438500	Bank Loan	202,000.00	

Recording of debt for audit.

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board, and to the Budget Officer and the Finance Officer for their direction. Adopted this 2<sup>nd</sup> day of July, 2007.

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Clerk to Board of Commissioners

\_\_\_\_\_  
Chairman, Board of Commissioners

**SOUTH CAMDEN WATER & SEWER DISTRICT BOARD OF DIRECTORS**

During the regular meeting of the Camden County Board of Commissioners, Chairman Jeffrey Jennings recessed the Board of Commissioners regular meeting at 9:32 a.m. and Member Mike Andrews made a motion to go into the South Camden Water and Sewer District Board of Directors meeting. The motion passed with Members Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Member voting no; no Member absent; and no Member not voting.

Member Mike Andrews made a motion to adjourn the South Camden Water and Sewer District Board of Directors meeting. The motion passed with Members Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Member voting no; no Member absent; and no Member not voting.

The meeting adjourned at 9:50 a.m.

**County Manager's Report**

- Meeting scheduled with Northwest Naval on July 12, 2007 at 1:00 p.m.

**Closed Session**

Commissioner Melvin Jeralds made a motion to go into closed session pursuant to G.S. 143-318.11(a)(6) for the purpose of discussing personnel. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 9:55 a.m.

Commissioner Philip Faison made a motion to go out of closed session and back into regular session. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners re-entered regular session at 10:12 a.m.

**Adjournment**

There being no further business at this time, Commissioner Philip Faison made a motion to adjourn the meeting. The motion passed with Commissioners Melvin Jeralds, Philip Faison, Mike Andrews and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The meeting adjourned at 10:12 a.m.

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Jeffrey B. Jennings, Chairman  
Camden County Board of Commissioners

ATTEST:

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Ava J. Gurganus  
Clerk to the Board